

# **Goldy Converter for MBOX User Manual Guide Version 3.0**

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## **About Goldy Converter for MBOX**

Without losing any data now convert many MBOX files to PST,EML,MSG,HTML,DOC this program transfer MBOX data from more than 20 email client –such as Apple Mail,Thunderbird Zoho Mail Eudors,Webmail and other-accrately and securely

## **Key Features**

- 1.Converts MBOX files to PST ,EML and files formats
- 2.Offers previews of MBOX file attributes before exporting to PST file format.
- 3.Migrates all email content from selected MBOX files and folders.

4. Converts MBX, MBS and MBOX into Outlook PST format seamlessly
5. Export orphan MBOX files to PST or other files formats
6. Automatically identifies the mailbox connected to the systems common email clients
7. Operates in folder mode allowing you to add a folder containing multiple MBOX files

## **Pre-requisites & System Requirements**

- Pentium Class Processor
- Minimum 512 MB RAM (More recommended)
- 50 MB for Software installation
- Disk Space - Enough space to store the recovered results

## **Supported Versions**

Supported Operating Systems- Supports Windows 10, 8.1, 8, 7, Vista, XP, 2000 and 2003 (32/64bit Version)

**Supported MS Outlook platforms-** Supports Microsoft Outlook 97, 98, 2000, XP, 2003, 2007, 2010 and 2013 (32/64bit Version)

### 2. Install Goldy Converter for MBOX

#### 2.1 Installation

Your step-by-step tutorial to installing **Goldy Converter for MBOX**:

To be able to seamlessly install Goldy Converter for MBOX Software on your computer, simply execute the steps given below:

- First and foremost, ensure that your host computer meets the minimum system requirements and has ample memory available

. • After that download Goldy Converter for MBOX software from the website: <http://www.goldytools.com>

- You would then need to double-click on the **Goldy Converter for MBOX** software installer.

• Simply, go through and follow the instructions as given on the screen. You would finally get to see the setup installation completion screen. Here, click on the Finish button which would then open the main screen of the Goldy Converter for MBOX.

#### 2.2 Uninstallation

How to uninstall Goldy Lotus Notes to Outlook Software?

There are two simple ways of uninstalling Goldy Lotus Notes to Outlook software from your computer system:

- Option 1: By using the Windows Start menu.
- Option 2: By using the Control Panel.

Kindly note: Be cautious about the fact that the Goldy Converter for MBOX Software is not running in the background of your computer.

Uninstalling using the Windows Start menu

- Go to your computer desktop and click on the Start button from the Windows menu.
- Go to All Programs > Goldy Converter for MBOX > Uninstall Goldy Converter for MBOX
- .
- You would see a warning message confirming the uninstallation of the software on your computer screen. To confirm, click on the Yes button to Uninstall the Goldy Converter for MBOX.

You would then be able to successfully uninstall Goldy Converter for MBOX software from your computer system.

### **Uninstalling using the Control Panel option**

- Go to your computer desktop and click on the Start Menu > Control Panel and then double click the Add or Remove Programs icon. Choose the Goldy Converter for MBOX and then click on Remove.
- You would then see a warning message confirming the uninstallation of Goldy Converter for MBOX Software.
- To confirm, simply click on the Yes button to uninstall the Goldy Converter for MBOX Software.

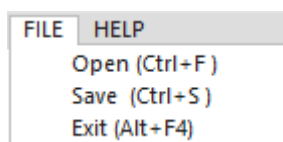
You would then be able to successfully uninstall Goldy Converter for MBOX software from your computer system.

### **Menu Bar**

- The Goldy Mbox to PSt menu bar has two main menus namely File, Help.
  - File Menu
  - Help Menu

### **File Menu**

The File menu option Goldy Mbox to PSt appears as below:

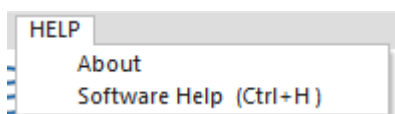


The sub menu options and their respective functions are as follows:

Menu Option                      Description

Open:	Select this option to select the email client
Save:	Select this option to save the converted files in PST, MSG, EML
Exit:	Choose this option if you wish to close the Software completely and exit





Help Menu The Help menu comprises of three options to choose from.



Menu Option                      Description

About	Choose this option to know the version and support information about the Software.
Software Help:	Choose this option to open the User Help Manual of Goldy Converter for Mbox software

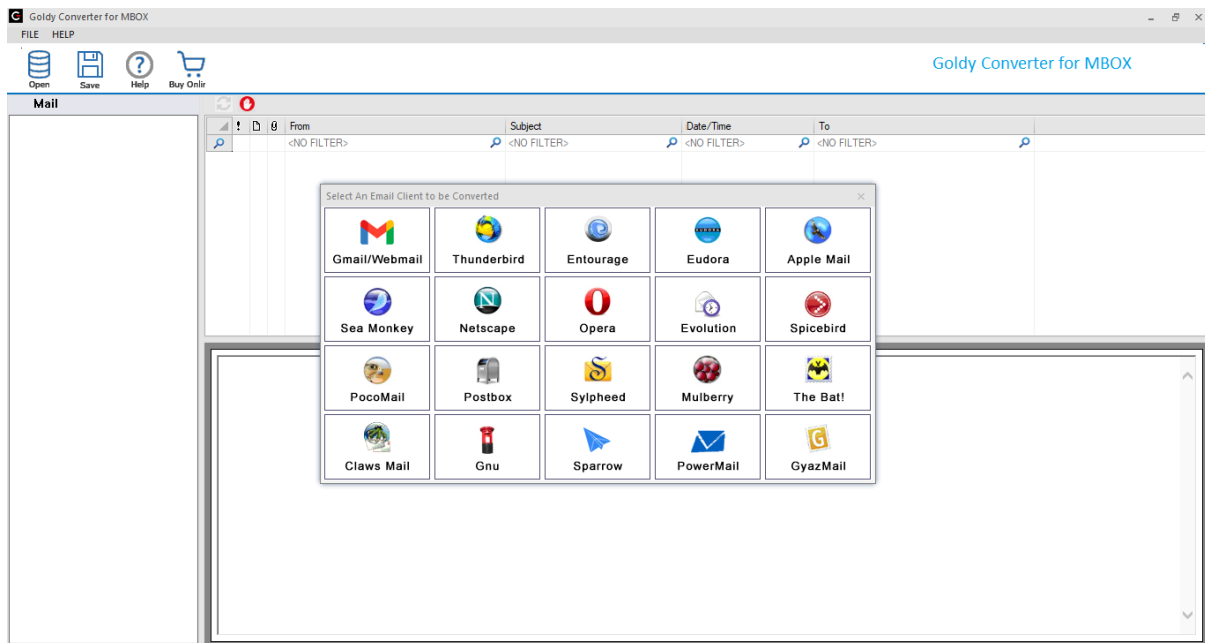
Toolbar The toolbar menu contains the following options:

 Open	Select this option to select the email client	
 Save	: Select this option to save the converted files in PST, MSG, EML	
 Help	Choose the Help option if you wish to open the Software Manual.	
 Buy Onlir	Click the Buy Online button if you wish to purchase the complete version of the software	

## Adding MBOX Files

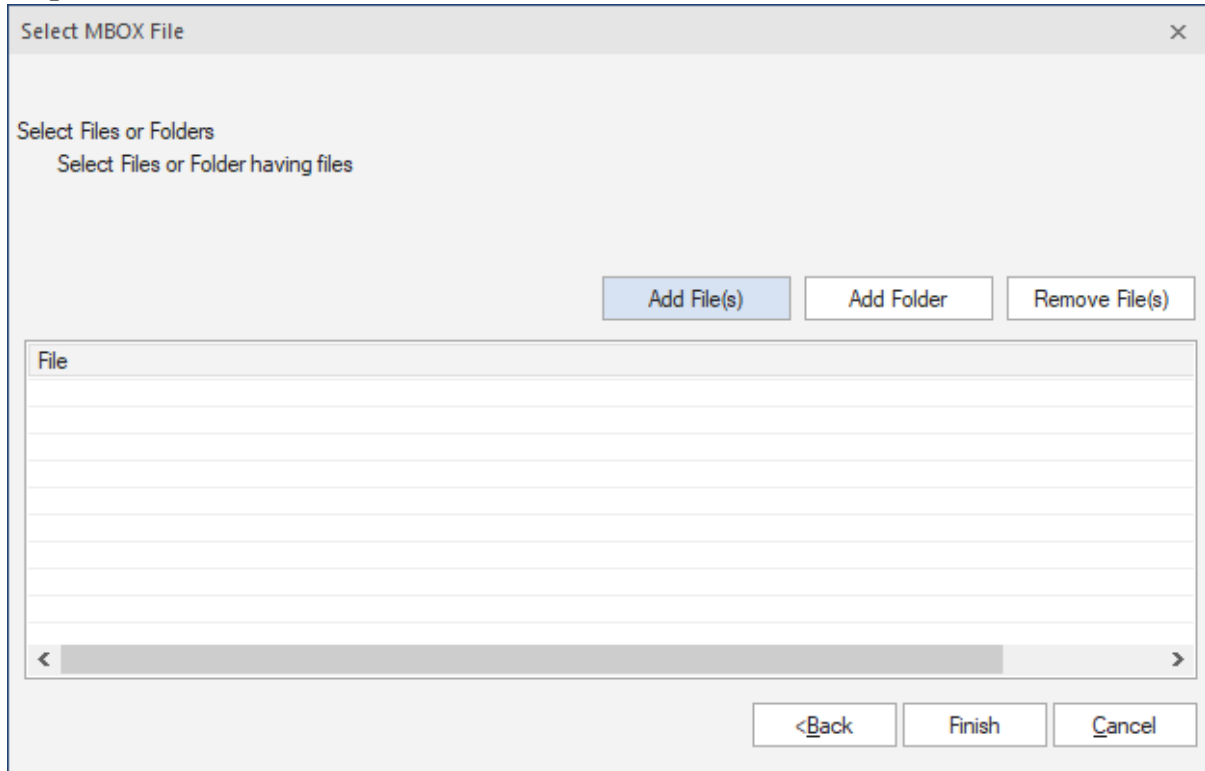
Being a powerful email migration utility, Goldy Converter for MBOX is accountable for perfect migration of MBOX files into different formats like MSG,EML,HTML,MHT,RTF,DOC,PDF. These formats are accessible in other platforms like MS Outlook, Windows Live Mail and Outlook Express. Moreover, For perfect migration follow these steps::

**Step 1:** Double click on Goldy Converter for MBOX to PST. A **Welcome Screen** appears:



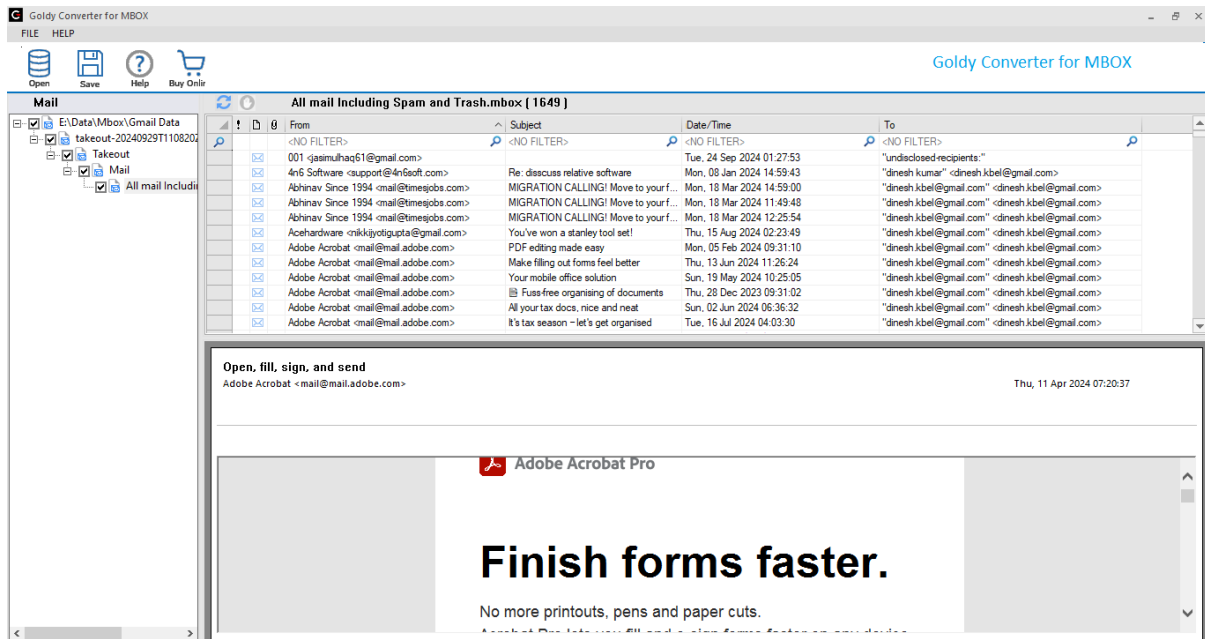
On appearance of Welcome Screen, user has to select the MBOX client among 20 MBOX client. Once it is done, user can add the MBOX files to be converted.

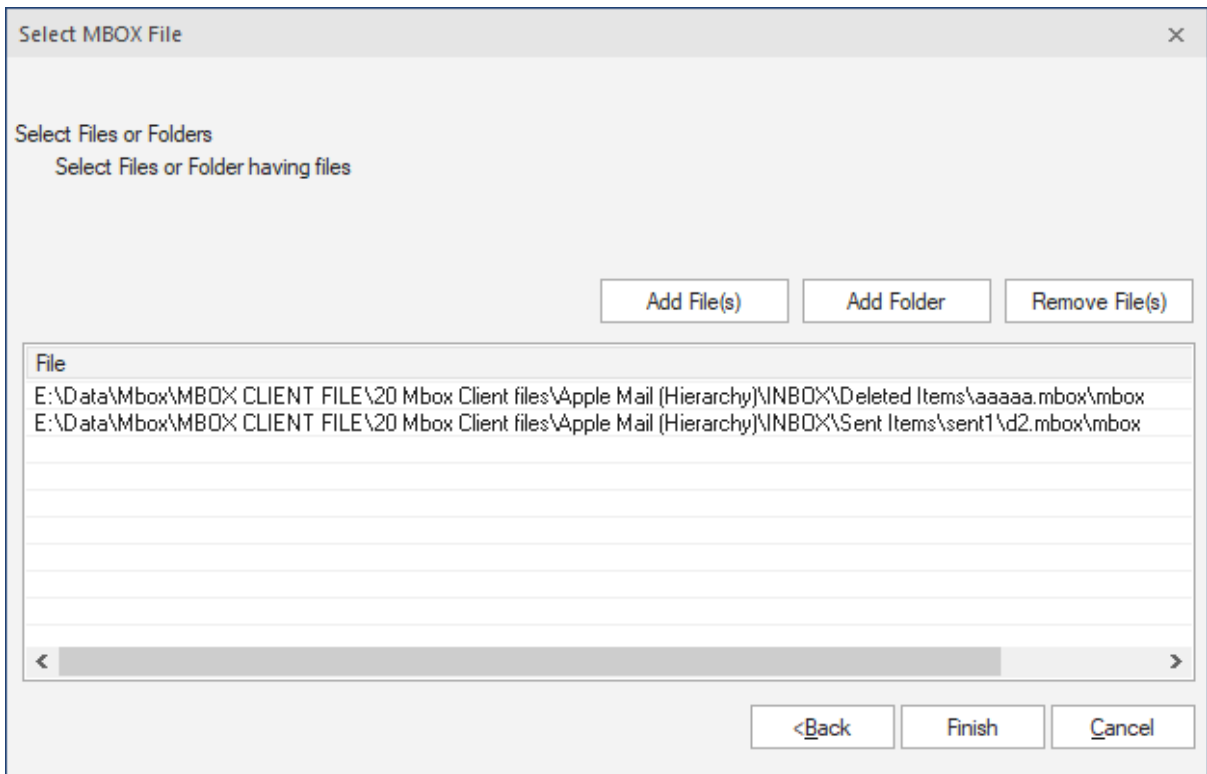
**Step 2:** After making the selection of MBOX client (like AppleMail), click **Next** to proceed.



Click 'Add File (s)' icon to add single or Multiple MBOX files. If the file location is not known, then click 'Add Folder' to specify the drive or folder for adding MBOX files.

**Step 3:** After adding the MBOX files to the tool, the screen appears as:

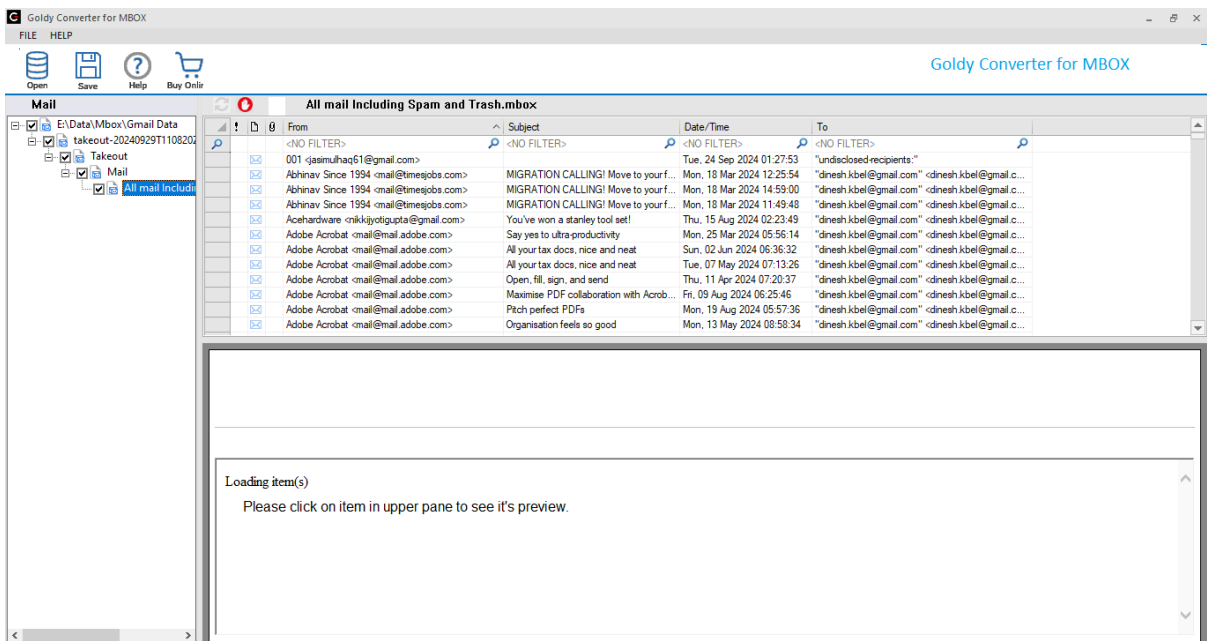




If user desire to delete some files due to some reasons, then it can be done by simply by selecting the number of files to be removed.

Click on **Remove File(s)** button to remove the selected MBOX File(s).

**Step 4:** Click on **Finish** button. The converted files appears from where the user can check the accuracy of email conversion by having a preview of email items:



To save the **converted email items**, click on 'Save' icon. The following screen appears that guides the user about saving the email items.

Select **Convert all items** to convert all email items without taking assistance of the conversion rule. In **Define Conversion Rule**, user has to set certain criteria

Conversion Options

Filter Option  
Please define what items will be export.

Define Filter Option

All items

Advanced Filer Options Filter ▼

Filter: Include ▼  Add

Filter items that match these criteria :

Field	Option	Value

Attachments Remove

Next > Cancel

Select **Convert all items** to convert all email items without defining any conversion rule or select **Define conversion rule** to set the filter criteria.



**Step 5:** To exercise **Define Conversion Rule** option, specify the filter criteria for email conversion. The **'Where'** option entails four options, namely: **From, To, Subject** and **Date**.

Conversion Options

Filter Option  
Please define what items will be export.

Define Filter Option

All items

Advanced Filter Options

Filter:

Filter items that match these criteria :

Field	Op	Value

Attachments

Remove

Next > Cancel

**From Field:** In this field, a value can be specified which is either contained or not contained in the **From** attribute of the email item.

Conversion Options

Filter Option  
Please define what items will be export.

Define Filter Option

All items

Advanced Fileter Options Filter ▾

Filter: Include ▾  Add

Filter items that match these criteria :

Field	Option	Value
From	Include	ab

Attachments Remove

Next > Cancel

**Click Add Button to add the filter criteria to the set.**

**To Field:** Similar to the **From field**, you can also provide the required specifications in the To field.

Conversion Options

Filter Option  
Please define what items will be export.

Define Filter Option

All items

Advanced Filer Options Filter ▾

Filter: Exclude ▾  Add

Filter items that match these criteria :

Field	Option	Value
From	Include	ab
From	Exclude	bb

Attachments Remove

Next > Cancel

**Subject Field:** Works similar to previous fields with difference in provided values.

**Date Field:** In this field user can specifically provide the date range in From and To fields.

The screenshot shows a 'Conversion Options' dialog box with the following elements:

- Filter Option:** A section with the instruction 'Please define what items will be export.'
- Define Filter Option:** A section containing:
  - Radio buttons for 'All items' and 'Advanced Fileter Options' (selected).
  - A 'Filter' dropdown menu.
  - A 'Filter:' label followed by 'Date: from' and a date selector set to '05-10-2017', followed by 'to' and another date selector set to '17-10-2024'. An 'Add' button is to the right.
  - A calendar pop-up for 'October, 2017' is overlaid on the '05-10-2017' selector. The calendar shows days 1 through 31, with the 5th highlighted. A red circle and arrow point to the text 'Today: 17-10-2024' at the bottom of the calendar.
  - A table with columns 'Field' and 'Value'. The 'From' row has 'ab' and the 'To' row has 'bb'.
  - A 'Remove' button.
  - A checkbox for 'Attachments'.
- Navigation:** 'Next >' and 'Cancel' buttons at the bottom right.

After specifying all the filtering criteria, the window appears as:

After defining the filtering criteria, user can even remove a defined filter by simply selecting it and clicking the Remove button:

The screenshot shows a 'Conversion Options' dialog box with a 'Filter Option' section. Under 'Define Filter Option', the 'Advanced Filter Options' radio button is selected. A 'Filter' dropdown menu is open, and the 'Date' field is set to 'In between' with values '05-10-2017' and '17-10-2024'. Below this, a table lists filter items. The 'Date' row is highlighted in blue. At the bottom, there is an 'Attachments' checkbox and a 'Remove' button.

Field	Option	Value
From	Include	ab
From	Exclude	bb
Date	In between	from "05-10-2017" to "17-10-2024"

**Step 6:** After defining the conversion rules, user can even select the "Attachments" checkbox to convert all the email items along with attachments.

**Step 7:** Click Next to proceed.

### Saving Converted MBOX Files

The MBOX files are swiftly converted to other accessible file formats like PST, EML or MSG. These file formats are easily readable in MS Outlook, Outlook Express and Windows Live platform. Apart from conventional saving option, In fact, this Software offers two different options while saving in Outlook PST format:

- Create New PST File
- Save in Existing PST File

Software facilitates saving of converted email items according to the folder hierarchy.

Export Option

Select Export Option:

Save in PST  Other Formats MSG

Other Formats

1. You can save the mails of the converted mailbox in other formats as well like MSG, EML, RTF, HTML, DOC, PDF

2. All the mails are saved in the folder hierarchy similar to the mailbox folder structure.

Select location to save PST file(s)

Create New PST File :  Browse

Save in Existing PST File :  Browse

< Back Save Cancel

## Create New PST File

Post defining the conversion criteria on MBOX files, Software allows you to save the email items in the newly created PST files by using following steps:

**Step 1:** Select 'Create New PST File' option.

Export Option

Select Export Option:

Save in PST  Other Formats MSG

Other Formats

1. You can save the mails of the converted mailbox in other formats as well like MSG,EML,RTF,HTML,DOC,PDF

2. All the mails are saved in the folder hierarchy similar to the mailbox folder structure.

Select location to save PST file(s)

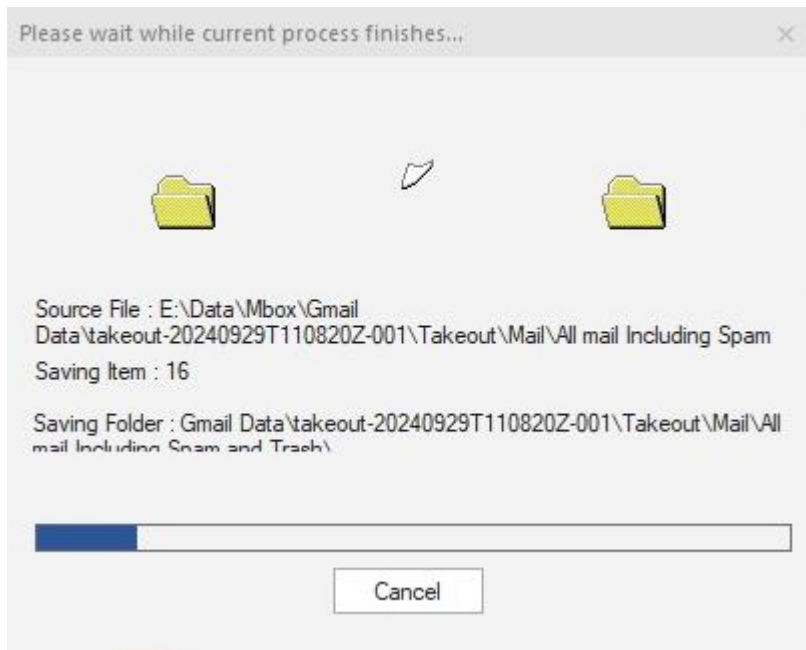
Create New PST File :  Browse

Save in Existing PST File :  Browse

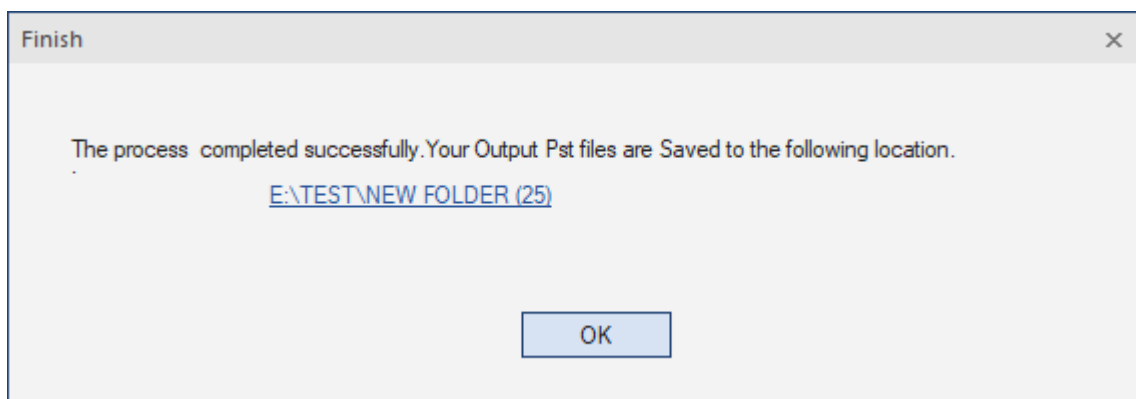
< Back Save Cancel

**Step 2:** To provide the destination to newly created PST file, click 'Browse' button. Software creates a default name as Apple MailMBOX.pst. However, user can rename it accordingly.

**Step 3:** To save the converted items in the newly created files, click 'Save' button. This appears as follows



**Step 4:** After successful completion of email conversion process, the newly created file gets saved in destined location:





## Save in Existing PST File

Apart from providing an option to save the MBOX file items in newly created PST files, Software also provides an option to save the email items into **‘Existing PST File’**. The dedicated steps to make such migration are as follows:

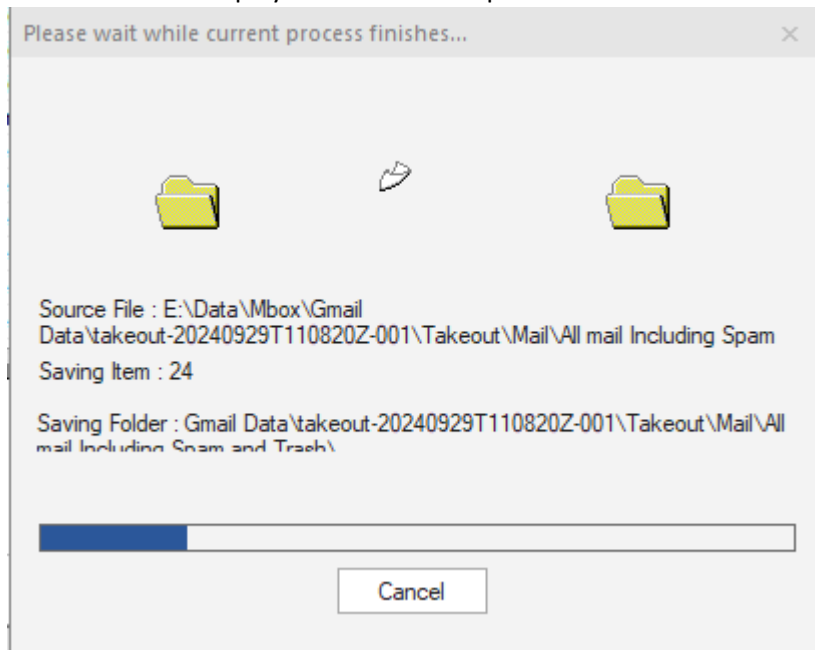
**Step 1:** Select **‘Save in Existing PST File’** option followed by clicking **‘Browse’** button to provide location of pre-existing file. The screen appears as:

The screenshot shows a dialog box titled "Export Option" with a close button (X) in the top right corner. The dialog is divided into several sections:

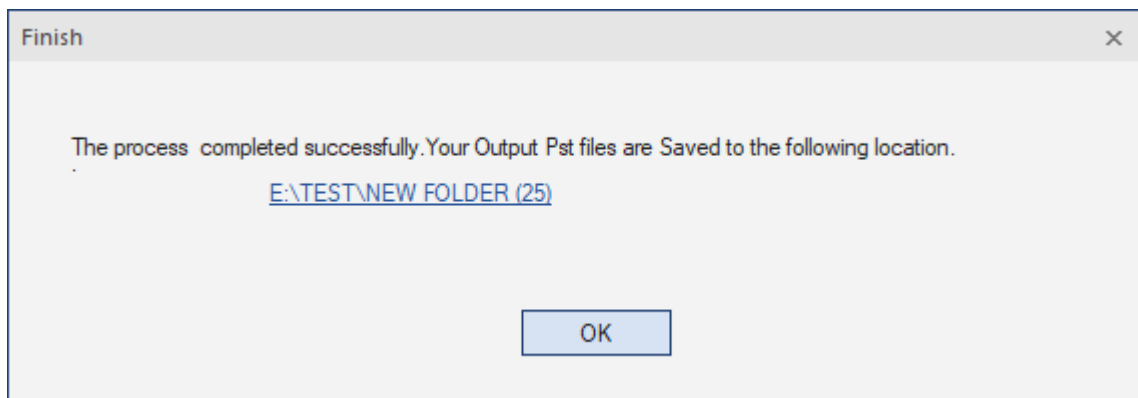
- Select Export Option:** This section contains two radio buttons: "Save in PST" (which is selected) and "Other Formats". To the right of the "Other Formats" radio button is a dropdown menu currently displaying "MSG".
- Other Formats:** This section contains two numbered instructions:
  1. You can save the mails of the converted mailbox in other formats as well like MSG,EML,RTF,HTML,DOC,PDF
  2. All the mails are saved in the folder hierarchy similar to the mailbox folder structure.
- Select location to save PST file(s):** This section contains two radio buttons: "Create New PST File :" and "Save in Existing PST File :". The "Save in Existing PST File :" option is selected. To the right of this radio button is a text input field containing the path "E:\Test\New folder (25)\GMAIL DATA.PST" and a "Browse" button.

At the bottom of the dialog, there are three buttons: "< Back", "Save", and "Cancel".

**Step 2:** To save the converted email items, click **'Save'** button. It save the data in pre-existing PST files. Software displays the conversion process as:



**Step 3:** Post successful conversion, Software displays the location of the PST file where it gets saved.



## Save in MSG File

**Goldy Converter for MBOX** to PST allows to save the MBOX files in MSG format which is accessible from MS Outlook. To make such conversion follow these steps:

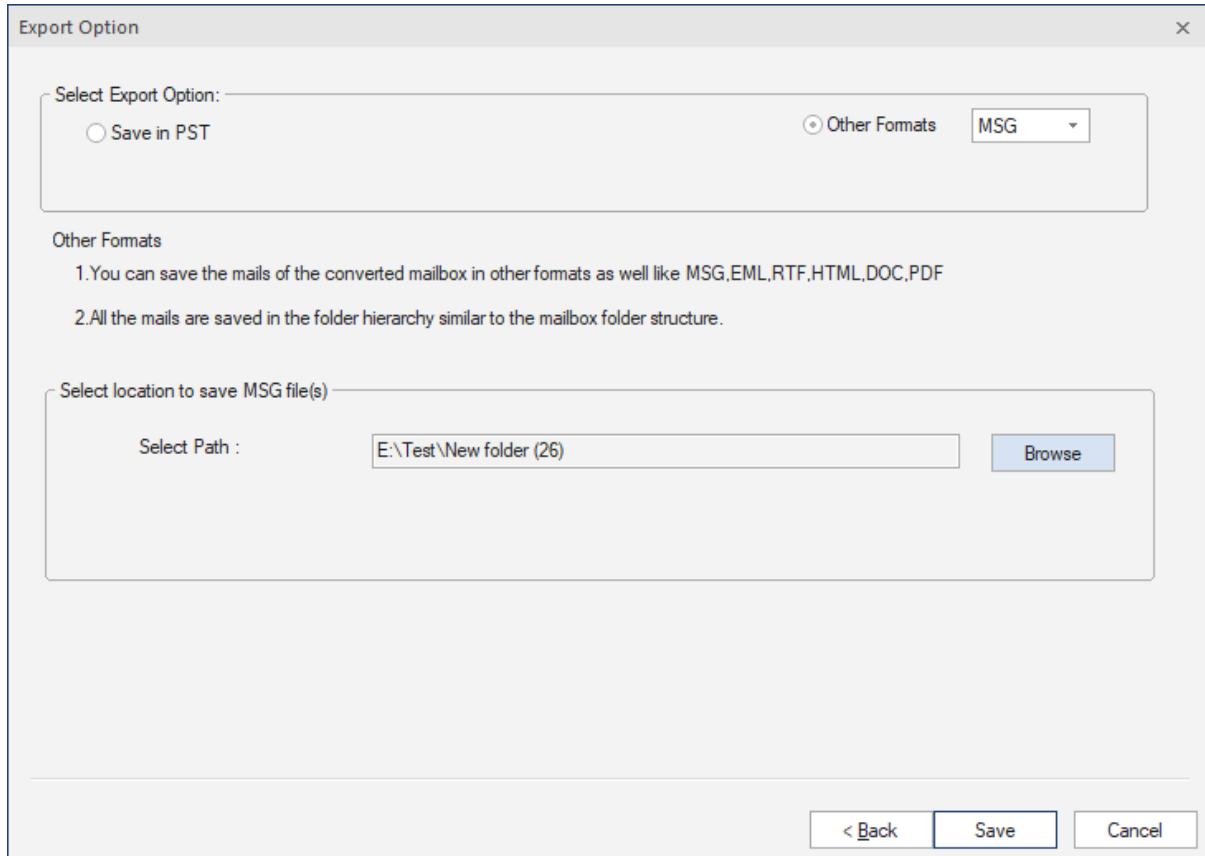
**Step 1:** Make selection of **'Save in MSG'** option.

The screenshot shows a dialog box titled "Export Option" with a close button (X) in the top right corner. The dialog is divided into several sections:

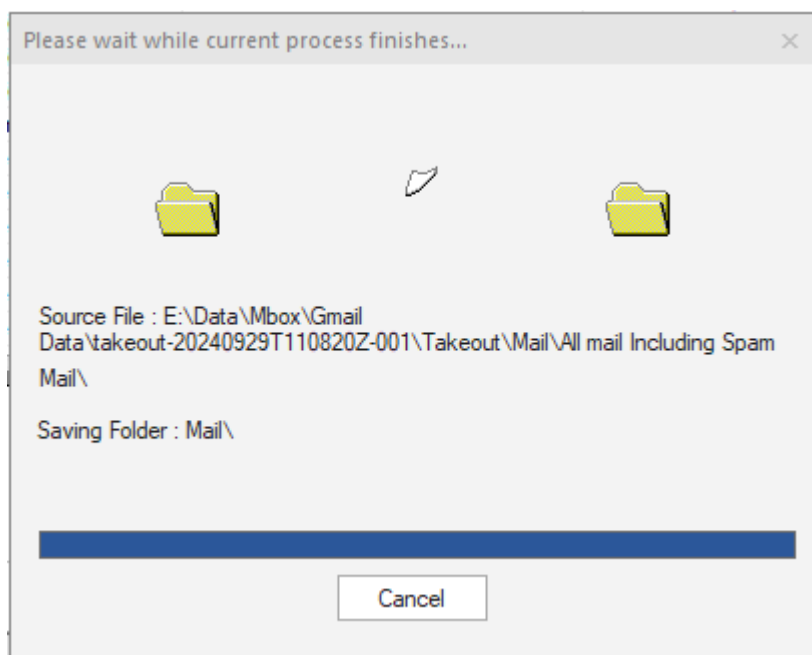
- Select Export Option:** This section contains two radio buttons: "Save in PST" (which is unselected) and "Other Formats" (which is selected). To the right of the "Other Formats" radio button is a dropdown menu currently displaying "MSG".
- Other Formats:** This section contains two numbered instructions:
  1. You can save the mails of the converted mailbox in other formats as well like MSG,EML,RTF,HTML,DOC,PDF
  2. All the mails are saved in the folder hierarchy similar to the mailbox folder structure.
- Select location to save MSG file(s):** This section contains a label "Select Path :" followed by an empty text input field and a "Browse" button.

At the bottom right of the dialog, there are three buttons: "< Back", "Save", and "Cancel".

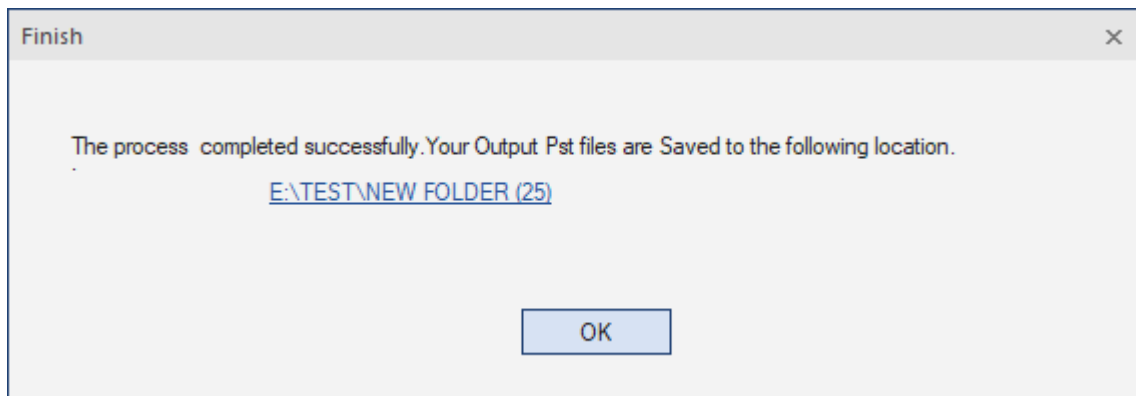
**Step 2:** To provide definite destination of MSG files, click '**Browse**' button. Here,



**Step 3:** To confirm saving in MSG file format click '**Save**' button. On saving the screen will appear as follows:



**Step 4:** As the file gets saved in MSG file format, the message of successful saving is displayed on the screen.



## Buy the Goldy Converter for MBOX Software

It is advisable that you purchase the Goldy Lotus Notes to Outlook software if you wish to save converted emails messages of Lotus Notes on your system.

## Payment and Delivery

You can make a purchase by using a credit card. If you wish to make a purchase using some other method then please e-mail us on [sales@goldytools.com](mailto:sales@goldytools.com)

Once you have successfully purchased the licensed version, a registration key with URL to download the full version will be emailed on your registered email ID. You can download the FULL version of the Goldy software immediately once your order is placed and enjoy all the features

## Conclusion

This User Guide has been developed to ensure that you can easily understand how to Convert Goldy Converter for MBOX. It offers helpful tips and steps so that you have a seamless experience. To know more about the product and to experience its benefits please visit <https://www.goldytools.com/lotusnotes-to-outlook.html>

## Support

For further support or if you wish to know more about our products then you can connect with us at <https://www.goldytools.com/Contact.html> and submit your query, or chat with one of our support team members.

Moreover, you can drop us an email by writing to us on any of the IDs given below:

- [sales@goldytools.com](mailto:sales@goldytools.com) (for Sales Queries)
- [support@goldytools.com](mailto:support@goldytools.com) (for Support Queries)

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